**United States District Court**
For the Northern District of California

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IN THE UNITED STATES DISTRICT COURT

FOR THE NORTHERN DISTRICT OF CALIFORNIA

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JAMES LEE STEWART

Plaintiff,

v.

LELAND STANFORD JUNIOR UNIVERSITY
Defendant.

/

NO. CV 07-04061 JW

**CLERK'S NOTICE RE: FAILURE TO FILE ELECTRONICALLY AND/OR REGISTER AS AN E-FILER**

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On 3/10/08, counsel for plaintiff filed a request for entry of default manually, on paper. This case has
been designated for electronic filing, pursuant to Local Rule 5-4 and General Order 45.

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The above mentioned  paper document has been filed and docketed. However, General Order 45
provides at Section III  that cases assigned to judges who participate in the e-filing program "shall be
presumptively designated" as e-filing cases. Therefore, counsel for plaintiff  should submit the request
for entry of default, in PDF format within 10 days, as an attachment in an *e-mail* message directed to
the judges chamber's "PDF" email box listed at http://ecf.cand.uscourts.gov. (Click on the **Judges** button
and follow the procedure listed there).  Do *not* e-file a document which has been previously filed on
paper, as is the case with the above mentioned filing. All subsequent papers should be e-filed.

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Further, General Order 45 provides at Section IV (A) that "Each attorney of record is obligated to
become an ECF User and be assigned a user ID and password for access to the system upon designation

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1    of the action as being subject to ECF." Counsel in this case who have not yet registered as ECF Users

2    must do so immediately. Forms and instructions for registering can be found on the Court's Web site

3    at ecf.cand.uscourts.gov.

4    Dated: March 10, 2008                         <u>Cindy Vargas</u>
                                              Deputy Clerk

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